



The Community Foundation  
for Wiltshire & Swindon

**Appendix 1**

# Proposal

## The transfer of Wiltshire Council held Charitable Trusts to The Community Foundation

Presented to Sandie Lewis

Head of Community Strategy and  
Voluntary Sector Support  
Wiltshire Council

April 2011

Working in partnership with

**Wiltshire Council**  
Where everybody matters

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# 1. Introduction

The Community Foundation for Wiltshire & Swindon (the Foundation) is working in partnership with Wiltshire Council (the Council) to deliver a sustainable source of funding for the Voluntary Sector for the future. The Foundation supports the council by providing strategic advice, working closely with the VCS unit and through securing funding for the voluntary sector in the county. During our 20 year history, we have built up an endowment fund of £8m from corporate donors, individuals, families and independent charitable trusts. We have secured contracts from Government, the Big Lottery, Comic Relief and the European Social Fund which have all contributed to our overall contribution of £6,786,944 in grants made to 2,328 groups in our area since our inception.

The Council is now considering transferring a number of charitable trusts inherited by the Council to the Foundation. This will help the Council achieve a number of objectives. Firstly, it will reduce cost for the Council by removing management of trusts which is now not part of the Council's core business. Secondly, the Council is keen to see greater impact from the grant funding available to meet the changing needs of the community. Lastly, the Council will be able to increase the profile of the Council charitable trusts through achieving greater impact from the funding in the community and focussed marketing of them by the Foundation. Our proposal would relieve the Council of its current charitable, legal, management, and administrative responsibilities.

This proposal follows a number of meetings held between both parties to identify suitable trusts currently held within the Council. This proposal sets out a guide through the process required to release moribund and ineffective trust funds and transfer appropriate active trust funds with the support of the Charity Commission. All qualifying funds would be held in perpetuity for the benefit of future generations in Wiltshire, and invested to generate income for grants.

We are proposing to follow a proven model which is being adopted across the United Kingdom by members of the Community Foundation Network who are collectively engaged in partnership working with over 50 Councils. This approach has identified in excess of £20 million of redundant and ineffective trust funds for liberation/transfer and created in excess of £1.3 million of increased capacity in local grant making to grassroots community groups.

## 2. Executive Summary

Having worked closely with the Council for a number of years, the Foundation has been approached to determine whether transferring some or all of Charitable Trusts held by the Council to the Foundation would be possible. This project would enable the Council to reduce the costs and administrative burden of carrying out non-core business whilst ensuring that the Trusts continue to achieve their charitable objectives and increase the benefit to the community.

Following a review of the Trusts considered in scope, two large trusts, the William “Doc” Couch Trust and the Alfred E Withy’s Trust and a group of smaller trusts; Billen Bequest; Bodinnar’s Trust; Charles & Jess Fortune; Corsham British School Trust; Esme Parrot; Hosier Educational Trust; JB Childs Dacs trust; RMH Childs Dacs trust; Warminster Old British School; and Wiltshire County Council are deemed suitable by both parties. These trusts fall within the charitable objects of the Foundation and would fit within our two main strands of work, grants to individuals and grants to groups. The Trusts identified have combined assets of £4,456,928 as of 31 March 2010. We propose using £2,029,000 of these assets towards groups and £2,427,928 towards grants to individuals. Making the transfer of assets to the Foundation would relieve the Council of its current charitable, legal, management, and administrative responsibilities.

The cost of administering these Trusts is a key concern for the Council. These costs include; the salaries of Council Officers administering, assessing and distributing the grants; supervision of the employees by line managers; involvement of Service Directors for grants being made in their areas; involvement of Councillor Portfolio holders; legal, accountancy and auditing costs; reports to the Charity Commission and Trustees of the Trusts; time reviewing performance by the Council Executive. In addition there are investment management fees and monitoring by finance staff and the time allocated by the Communications team to market the funding and take advantage of the PR opportunities that arise. This places a considerable burden on the Council to administer non-core business. For the Foundation, administering Trusts and all the work involved is core business.

For the Foundation to take over and administer these trusts for the future will cost a one off set up fee (amount yet to be mutually agreed) and an annual administration

charge based on a % of the individual fund values determined at 31st March each year. For a detailed breakdown of the fees please see section 4. The set up fee covers the administration to transfer the trusts the foundation, investment management costs and marketing the funding to potential beneficiaries. The ongoing management fee covers the annual financial costs, grant administration, ongoing marketing and monitoring and reporting. We believe our proposal will represent a substantial saving to the Council over the costs currently incurred.

The Foundation has a 20 year history of working for the good of the County by building a sustainable source of funding for the Voluntary Sector. We have an £8m endowment fund and deliver contracted grant making for funders across the country. We are a net contributor to the welfare of the county. Working on behalf of the Council to administer these Charitable Trusts is an opportunity we are keen to take. The benefits the Council will gain by working in partnership with the Foundation will help us both meet the changing needs of our communities in these difficult economic times.

The Foundation would be grateful for the permission of the relevant stakeholders to obtain guidance and an 'in principle' sanction from the Charity Commission.

### 3. Identified Trusts and Proposed Use

#### **In or Out Of Scope**

The first task was to carry out an analysis of all the Trusts concerned in order to determine whether or not they could be considered in or out of scope for transfer to the Community Foundation.

The results of this analysis can be found below at pages 12 and 13.

#### **Trust Transfer**

For those trusts identified as being in scope the Foundation's the Council is seeking agreement to transfer the trusteeship in full to the Foundation.

#### **In Scope Trusts**

The following trusts are those that have been identified as suitable for transfer:-

- William "Doc" Couch Trust,
- Alfred E Withy's Trust and a number of small trusts which are listed below.
- Billen Bequest
- Bodinnar's Trust
- Charles & Jess Fortune
- Corsham British School Trust
- Esme Parrot
- Hosier Educational Trust
- JB Childs Dacs trust
- RMH, Childs Dacs trust
- Warminster Old British School
- Wiltshire County Council

Many of the Trusts identified are very old and their original purposes could be better met by bringing the use of the funding up to date. Having reviewed the Trusts, we do not propose changing their charitable purposes but do suggest redefining the target recipients. This change of emphasis will enable the Council to meet the needs of today's communities.

The Trusts identified have combined assets of £4,456,928 as of 31 March 2010. We propose making £2,029,000 of these assets towards groups and £2,427,928 towards grants to individuals.

### **Benefits to the Council**

The grants to groups would focus on those groups working with young people with disabilities. This is an area where funding is decreasing and many of the smaller local groups catering for this community are finding it increasingly difficult to compete with the new Commissioning model for funding which favours single larger providers (many of whom are not local to the county). Transferring this funding to the Foundation would give the Council the opportunity to demonstrate its financial support for the sector, supporting smaller groups in addition to those working through the commissioning model and offset any negative PR which may result as the changes to funding become a reality.

Our current structure allows us to make grants to individuals for both university scholarships and for vocational training. This is a specialist area which we have developed thanks to a legacy and two previous trust transfers. Developing the skills of our young people and raising aspirations for those who may think themselves excluded from higher education will provide both a benefit to the individuals and to the economic prosperity of the county. The university funding is important due to the facts that university fees have gone up significantly and not having a university in the county makes it difficult for students to study and live at home. Vocational training is a key strand of the Action for Wiltshire Agenda and we are already one of the few organisations providing funding for this area. The transfer of the identified Trusts will significantly boost our ability to do more to support young people with their training and development across the county.

This is a new area for the Council and one that has already generated significant profile through our One Degree More campaign. For the Council to be a major funder of this work would give both the Foundation and the Council a real advantage in the media and generate significant goodwill.

For the Foundation to look after the Council's charitable trusts there must be accord between the charitable objectives set out in each fund's Trust Deed and the charitable objectives of the Foundation.

## **Detailed Proposals for the In Scope Trusts**

### **WILLIAM “DOC” COUCH TRUST**

Assets – as at 31/3/2010 value of £4,058,000

Purpose: Provide aid & assistance to those in need and/or to handicapped children & young persons. Provides grants to individuals, schools or community groups to provide funding for specialist equipment, training projects or activities that will support children & young people aged under 18 years with disabilities or who have a genuine need through hardship.

The Council currently welcomes applications for:

- grants to individuals or organisations for equipment to help young people under 18 years old, who live in Wiltshire and have a disability or other needs
- financial help to community projects or events where it can be shown that the users will be young persons who are under 18 years old, who live in Wiltshire and have a disability or other needs
- grants to schools who need financial help to support low income families or others in need, for school activities such as music, sport, drama and trips - the Trust will give the most help to schools in areas of greatest need

### **Foundation proposal**

The Foundation proposes on transfer of the Trust, distributing the funds generated for grants from William “Doc” Couch Trust in two areas; Grants to Individuals (to support disadvantaged young people from across Wiltshire to access further/higher education and/or assist with equipment/educational/training/activity costs) and Grants to Community Groups, to support groups working with young people under 18 years old, who live in Wiltshire and have a disability or other needs. We would like to put 50% of income generated into each area.

It should be noted that the legal position in respect of this trust has been investigated by the Council’s legal department who have advised that any change of trustees will need an approach to the Charity Commission. Given the relationship built up by Community Foundations with the Charity Commission in this area we would like to

seek the permission of the relevant stakeholders to obtain guidance and an 'in principal' sanction from the Charity Commission.

### **ALFRED E WITHY'S TRUST**

Assets - as at 31/3/2010 value of £227,000

Purpose - to support young people living in Wiltshire who are "poor in pocket but rich in merit".

The Council currently welcomes applications for:

- parents of young people aged between 11 and 18 living in Wiltshire who need help with financial costs such as school trips, uniform, specialised equipment or tuition
- Students who live in Wiltshire who need help with college or university expenses

### **Foundation Proposal**

The Foundation proposes distributing the funds generated for grants from Alfred E Withy's Trust for our Grants to Individuals (to support disadvantaged young people from across Wiltshire to access further/higher education and/or assist with equipment/educational/training/activity costs).

It should be noted that the legal position in respect of this trust has been investigated by the Council's legal department who have advised that there are no apparent powers to appoint trustees so the Charity Commission would need to be consulted. The Foundation suggests the same approach as outlined for the William "Doc" Couch Trust above.

### **OTHER MISCELLANEOUS FUNDS**

Total Assets - as at 31/3/2010 value of £171,928 comprising:

Billen Bequest	£1,588
Bodinnar's Trust	£355
Charles & Jess Fortune	£6,449
Corsham British School Trust	£67,471
Esme Parrot	£691
Hosier Educational Trust	£58,901
JB Childs Dacs trust	£481

RMH, Childs Dacs trust	£7,258
Warminster Old British School	£28,641
Wiltshire County Council	£93

Purpose – each fund has an educational focus with the three largest being:

- Corsham British School Trust – to promote the education of persons under the age of 25 who are in need of financial assistance and are resident in Corsham; to provide items, services and facilities for Corsham Primary School; to promote charitable purposes for the benefit of the inhabitants of Corsham by assisting organisations operating in the Parish to provide or hire facilities for meetings, lectures and classes
- Hosier Educational Trust - promoting and assisting the agricultural education of students in the county of Wiltshire
- Warminster Old British School - providing scholarships, allowances or grants towards any school, university, college of education or further education (professional or technical); providing financial assistance towards school clothing, equipment or books, travel expenses, music or other arts to help residents of Warminster with their education; providing special benefits for children in Warminster schools that are not provided for by the Local Education Authority; providing financial help in promoting religious education, such as Sunday School

### **Foundation Proposal**

The Foundation see the educational themes of these trusts as fitting very well with its Educational Grants stream (see above) and, as the distribution from these funds has been small in recent years, the Foundation proposes amalgamating the trusts to support this initiative either as part of the asset in perpetuity, or to be expended over the short term to deliver immediate grants, or a combination of these two.

It should be noted that the legal position in respect of these trusts has been investigated by the Council’s legal department.

The Foundation hopes that these proposals are of real interest to the Council.

## SUMMARY OF PROPOSAL

Trusts In Scope	31/3/10 Value £	Proposal
William "Doc" Couch Trust	4,058,000	50% to Grants to Individuals (to support disadvantaged young people from across Wiltshire to access further/higher education and/or assist with equipment/educational/training/activity costs) and 50% to Grants to Community Groups, to support groups working with young people under 18 years old, who live in Wiltshire and have a disability or other needs.
Alfred E Withy's Trust	227,000	Grants to Individuals (to support disadvantaged young people from across Wiltshire to access further/higher education and/or assist with equipment/educational/training/activity costs).
Billen Bequest	1,588	Grants to Individuals (to support disadvantaged young people from across Wiltshire to access further/higher education and/or assist with equipment/educational/training/activity costs), either as part of the asset in perpetuity, or to be expended over the short term to deliver immediate grants, or a combination of these two.
Bodinnar's Trust	355	As per Billen Bequest above
Charles & Jess Fortune	6,449	As per Billen Bequest above
Corsham British School Trust	67,471	As per Billen Bequest above
Esme Parrot	691	As per Billen Bequest above
Hosier Educational Trust	58,901	As per Billen Bequest above
JB Childs Dacs Trust	481	As per Billen Bequest above
RMH, Childs Dacs Trust	7,258	As per Billen Bequest above
Warminster Old British School	28,641	As per Billen Bequest above
Wiltshire County Council	93	As per Billen Bequest above
<b>Total</b>	<b>4,456,928</b>	

<b>Trusts Not In Scope</b>	<b>31/3/10 Value £</b>	<b>Reason for trust not being in scope</b>
John Creasy Trust	171,171	Does not fit with the Foundation's grant priorities. Also the Council wish to investigate the use of the assets to generate an income stream.
Edwin Young Trust	359,271	Does not fit with the Foundation's grant priorities. Also the Council wish to investigate the use of the assets to generate an income stream.
Calne Library Endowment	94,076	Does not fit with the Foundation's grant priorities..
Colonel William Llewellyn-Palmer Charity	1,431,311	Does not fit with the Foundation's profile regarding the ownership of land or buildings.
Westbury Public Baths	665,137	Does not fit with the Foundation's profile regarding the ownership of land or buildings.
King Georges Field Warminster	1,556	Does not fit with the Foundation's profile regarding the ownership of land or buildings.
King Georges Field Melksham	291,682	Does not fit with the Foundation's profile regarding the ownership of land or buildings.
<b>Total</b>	<b>3,014,204</b>	

## 4. Cost Summary

The true cost of this work to the Council includes the salaries of Council Officers administering, assessing and distributing the grants. There is supervision of the employees by line managers, involvement of Service Directors for grants being made in their areas, involvement of Councillor Portfolio holders, legal, accountancy and auditing costs, reports to the Charity Commission and Trustees of the Trusts and time reviewing performance by the Council Executive. In addition there are investment management fees and monitoring by finance staff and the time allocated by the Communications team to market the funding and take advantage of the PR opportunities that arise. This places a considerable burden on the Council to administer non-core business. For the Foundation, administering Trusts and all the work involved is core business.

Our costs are competitive, fixed in advance, with the Fund managed under a service level or partnership agreement, providing for bi-annual reviews of performance and fee structures. Our fee structure is split into two parts, a one off set up fee followed by an annual management fee.

In the first year only we are proposing to charge a nominal one off set up fee (amount yet to be mutually agreed) based upon the value of the assets transferring to represent the direct costs aligned to the work undertaken by the Foundation to establish and transfer all trust funds in scope.

### **Set Up Fee**

The transfer of the Trusts:

- the essential preparatory work in engaging with stakeholders within the Council
- establishing and putting into action the policies and processes required for transferring the assets in scope and physically integrating the funds into the Foundations fund structure and grants panel structures
- presenting the formal proposal for transfer to the Charity Commission and liaising with them to obtain an initial “in principle” and ultimate “absolute” sanction to transfer the Trust Funds in scope and where appropriate modernise the objects to reflect the future needs of the community, broadly in line with the original objects

- preparing all documentation in connection with the integration and launch of the funds including the application process, defining and agreeing the process for monitoring and evaluating successful grant applicants
- defining the Council's requirements for Impact Reporting and developing internal processes for delivering the report on an annual basis

**Marketing the funding to beneficiaries:**

Grants to groups

- We would email our eligible grant recipients with details of the additional funding, the criteria they have to meet and timings of grants rounds
- We would notify the infrastructure organisations of the new funding with the same information so they could refer applicants to us
- We would include the details on our website
- We would send out press releases to the local media including radio, TV, local newspapers and county publications
- We would send out press releases to the relevant voluntary sector associations responsible for disability and children's groups with hardship needs
- We would arrange a press launch to announce the partnership with the Council and the funding available

**Grants to individuals**

We have existing relationships with the state secondary schools in West Wiltshire and have been actively marketing to the rest across the county to fundraise for our One Degree More Campaign. From our experience it takes at least three visits to the school to build up the trust required for the schools to refer their more deprived students to the Foundation for funding. We work closely with the Head Teachers and Heads of Sixth Form to work out the most appropriate way to market to their students and parents. This involves either the Development Director or CEO going to the school to present to parents evenings or assemblies and providing marketing literature. Our evaluation of our costs done in 2010 has shown that this activity costs approximately £950 per school to get the applications coming in.

We also market our grants to individuals to statutory referrers including social workers, voluntary sector referrers including the Charities Information Bureau and the CAB's.

The work would include the following:

- We would visit the remaining 38 schools, @ £950 per school
- We would update and reprint our existing literature
- We would email all groups working with young people with information in particular the youth clubs and young carers
- We would email social workers and other statutory referral agents
- We will update our details with the Charities Information Bureau to enable them to refer people to us
- We would include the details on our website
- We would send out press releases to the local media including radio, TV, local newspapers and county publications
- We would send out press releases to the relevant voluntary sector associations responsible for disability and children's groups with hardship needs
- We would arrange a press launch to announce the partnership with the Council and the funding available

Any marketing outside of this brief will require separate consideration may incur additional charges.

### **Ongoing management fee**

The Foundation's ongoing management fee is calculated as a % of the value of the endowed fund as at 31st March each year. Our fee is taken as a charge against the quarterly income receipts of the fund in the course of the year. The work required to distribute funds to individuals is greater than that for groups and the % charged reflect this difference. The fee for grants to individuals is 1.5% of the value of the endowed fund and for grants to groups is 1% of the value of the endowed fund. This reflects the work undertaken directly by management and team members within the Foundation in actively promoting and carrying out effective grant making in line with the Fund's agreed criteria. These charges cover the costs of providing:

- Investment Management and governance
- Financial management, accounting and ensuring independent auditing
- Annual returns to the Charity Commission and to Companies House
- Ongoing promotion of the funds on the Foundations web site

- Managing the promotion of the funds to potential beneficiaries and grant recipients
- Provision of advice and support to individual and groups in completing applications
- Undertaking all grant administration
- Assessing all eligible applications, taking up references and undertaking due diligence on the individual or applicant group
- Servicing the relevant grants panel two/three times per annum
- Responding to unsuccessful applicants and drawing up grant terms and conditions for successful applicants
- Making payments to the successful applicants in line with the agreed Fund criteria
- Providing annual donor statements of the funds including details of amounts applied for and grants awarded, projects supported, numbers benefiting, nature of the applicants, breakdown of geographical areas etc
- Obtaining monitoring information from successful applicants and evaluating same to ensure accurate and meaningful annual Impact Reporting
- Providing an annual impact report for the Council in line with your reporting requirements – structure to be agreed in advance

Any additional work outside of this brief will require separate consideration and may incur additional charges.

## 5. The Transfer Process

To make the process of the asset transfer as easy as possible, the Foundation is taking advice from Colin Evans, the Vice President – Public Sector, for the Community Foundation for Greater Manchester. Colin has extensive experience in working with local authorities and has overseen the relationship with the 10 Local Authorities across Greater Manchester, identifying and liberating over £2m of Moribund (Dormant and Ineffective) Trust Funds in Greater Manchester and personally transferring over 600 Trust Funds to Community Foundations from local Authorities across England and Wales.

### **His role is to**

1. Help us draw up a formal proposal between the Foundation and the Council outlining the terms of our acceptance of the Trust Transfers
2. Draw up a Formal Agreement ratifying the approval to transfer assets to the Foundation provided by the Council's Executive or Cabinet members
3. Liaise with the Charity Commission to obtain an initial "in principle sanction" to utilise sections 74 and or 75 of the 1993 and 2006 Charities Acts and ultimately undertake the work to facilitate the transfer of all qualifying trust funds
4. Liaise with the Council's Legal Team, copying them into the content of the formal request and any queries which the Commission raise for the "in principle" and "absolute" sanctions. Providing transparency for the Legal Team

Once all the relevant approvals have been given the Foundation will work closely with the Council to make the transfer of assets as straightforward as possible and has experience of this from previous trust transfers. This can be time consuming but depending on the nature of the assets can often be achieved by changing ownership with the holder of the investments rather than via complicated transactions.

## 6. Timetable

The following is a potential timetable for the work to complete the transfer of the trusts to the Foundation and to begin the delivery of the grants:

### **March 2011**

- The Foundation is given the permission of the relevant stakeholders to obtain guidance and an 'in principal' sanction from the Charity Commission
- The Foundation, supported by Colin Evans, approaches the Charity Commission for an 'in principal' sanction

### **April 2011**

- In principal sanction received from the Charity Commission
- The Foundation produce a written response to the issues identified by the Council's legal team and puts the overall proposal to the Council at Cabinet or Executive level – as required
- The Foundation, supported by Colin Evans, approaches the Charity Commission for an 'absolute' sanction

### **June 2011**

- Absolute sanction received from the Charity Commission
- The Foundation work with the Councils Finance team to collate all the relevant paperwork to facilitate the transfer of assets

### **July 2011**

- The Foundation develops the marketing and impact reporting materials with the Council

### **September 2011**

- Completion of assets transfer
- Press launch to announce the partnership
- The Foundation markets the funds

### **November 2011**

- First grants are made

## 7. Summary

The Council and the Foundation have an established and beneficial relationship working together on behalf of the voluntary sector and the County. Making best use of Council assets is another way we can work together to enhance our communities. Our track record of working in partnership with both the council and other organisations has been won by our professional, honest and transparent approach. We appreciate the challenges that face the Council in these difficult economic times and are committed to do our part in helping you achieve the goals you have set. We hope that you will decide to transfer the Trusts administered by the Council to the Foundation through the:

1. Transfer of trusteeship in full to the Foundation of active trusts
2. Transfer of the administration of the active trusts if the Charity Commission determine that the Council have to remain the trustee
3. Transfer of trusteeship in full to the Foundation of moribund or inactive trusts

This proposal is based upon the Foundation's unique position in delivering a high level of charitable service directly to the heart of the local community. By working in partnership with the Foundation we believe the Council can continue to serve the county "today and forevermore" ensuring that a real difference can be made to the lives of ordinary people in need. The Foundation looks forward to working with the officers and members of the Council to this end and thanks the Council for its attention.

The Foundation would be grateful for the permission of the relevant stakeholders to obtain guidance and an 'in principal' sanction from the Charity Commission.

**Rosemary Macdonald**

**Chief Executive**

# Appendices

# Appendix 1 - An Introduction to The Community Foundation for Wiltshire & Swindon

The Foundation is a company limited by guarantee, a registered charity and a fully accredited member of the Community Foundation Network to standards endorsed by the Charity Commission. The Foundation is one of 58 across the country, who distribute over £70m of funding each year, and is governed by a board of Trustees drawn from all parts of the county and the commercial, voluntary and statutory sectors. In the year 2009/10 the Foundation distributed £913,000 to 255 groups/individuals in Wiltshire and Swindon including contracts to distribute grants on behalf of central government.

Established in 1991 the Foundation's role is to develop a permanent source of funding for the voluntary sector across Wiltshire and Swindon. We work with donors, both large and small to help them support a huge variety of projects across the county whilst building an endowment fund which will be there to fund our voluntary sector in perpetuity. Our focus is on people and disadvantage. We can draw on a large network of stakeholders that share our interests and want their communities to thrive. We work in partnership with some and as advisors to others whilst ensuring that the groups that make a difference to the lives of their beneficiaries have the resources they need to deliver. Harsh economic times make it all the more imperative that we are successful. We are here to help the groups who are taking up the challenge, funding them to maintain their service provision in the short term, become more sustainable in the longer term and to work more closely with others where appropriate.

The Foundation provides a cost effective and efficient broker service that provides support to new initiatives and enables different groups to work together. This simple structure allows the public sector, organisations and associations, wealthy individuals and successful businesses to maximise the potential of cause related community involvement, ensuring that all gifts have a real impact, for all the right reasons and for all time. The Foundation represents a new generation of social business, accountable, transparent, creative and active in engaging committed donors and matching them with areas of genuine concern. This is done in a manner that

improves, develops and supports Wiltshire diverse charity, voluntary and community organisations.

The Chief Executive of the Foundation is Rosemary Macdonald, who also chairs the Resilient Communities Partnership, is a member of the Action for Wiltshire Programme Board and sits on the Fredericks Wiltshire Advisory Board on behalf of the Council. Rosemary is also a Trustee of the Community Foundation Network (CFN), our membership body, and leads the network of 7 South West Community Foundations.

The Council have supported the Foundation's core costs in recent years and used the Foundation to distribute grants funding, notably in 2011 to older people's lunch clubs. Over the past 5 years the Foundation have made grants amounting to just over £1.3 million to support over 300 groups, individuals and projects across the Council area, working to meet a range of needs, including the support of children and young people, the arts, older people, disabled people, conservation and the environment.

Appendix 8 provides a list of groups and projects supported in Wiltshire during this period and an insight into the diverse range of groups the Foundation has supported. Furthermore the Foundation manages an Endowment Fund of nearly £8 million and utilises the services of professional investment fund managers. The Foundation's running costs are met through a range of fees that are charged for managing and administering funds and also from private sector donations in support of core costs.

The Foundation provides a professional approach for those that want to invest in local communities and to be engaged in proactive change making. The Foundation's service includes philanthropy advice, fund management, data collection, marketing and reporting in order to maximise impact, ensure transparency and guarantee donor involvement through specific reporting procedures. Appendix 7 provides a list of the individuals and organisations who have managed their giving by using the Foundation.

## Appendix 2 - Our Service

Transferring redundant and ineffective trust funds and the transfer of appropriate active trust funds to the Foundation will relieve the Council of the cost and annual burden of administration and ensure that the interest and dividends earned on the money held in perpetuity will meet the current and future needs of the community.

### **Governance**

The Foundation has an exceptional and well connected board of Trustees, drawn from the commercial, voluntary and statutory sectors. Each of the Foundation's Trustees must sit on a sub-committee related to their expertise and interests. The Board and all sub-committees meet quarterly. We have a strategic and operational plan and have charity commission approved quality accreditation. The Trustees set grant priorities annually, review investment performance quarterly and ratify all grants made. A list of our trustees and patron is included in the Appendices. We work closely with the Lord Lieutenant and the High Sheriff, the Bishop of Swindon and Salisbury Diocese.

### **Meeting needs**

As with any funder, there is more need than funding available. In any community, many fundamental needs are hidden from view, with a great deal of vital work being undertaken by smaller, less known groups. It can be difficult to find out about local charities and community projects that need support. The Foundation works closely with a range of organisations to help prioritise where help is needed most and to identify where other funders are active to ensure that we are using our funds to their best effect. Our Grant Priorities are set following research and evaluation which is approved by our Trustees.

In addition young people in need of extra support to realise their potential and to maintain their aspirations can be difficult to reach. The Foundation's local knowledge and significant community and educational networks can help to identify suitable recipients and therefore reach those who might not otherwise find the funds they need. We have assembled a panel of experts in the education, finance and disability fields who are complimented by donor representatives to allocate funding to the most deserving youngsters.

We can guarantee that money will only be spent locally and in support of charitable purposes.

### **Enquiry handling**

The Foundation will handle all grant enquiries to the trusts. The Foundation has put electronic systems in place to manage initial enquiries which reduces the number of ineligible applications being processed, reducing cost. Applications that do not meet the criteria of the fund are signposted to alternative funding. Those groups needing further support to be fit for funding are referred to the infrastructure organisations for guidance. This “funder plus” approach greatly reduces the risk of local groups/individuals being disappointed or turned away due to lack of funds.

### **Professional, cost effective grant administration**

We have a professional Grants Team who are trained and supported with technology. Five of our Trustees are specifically focussed on Grants, working with the staff team to identify funding priorities and ensuring that our systems and processes are robust. A Strategic Grant Making project led by our Programme Director and undertaken in 2009 was rated highly for its innovation and impact and was featured at our National Conference. This has led to another Donor providing a large Strategic Impact Fund for the elderly in Salisbury, which we are in the process of structuring.

Our systems are specifically designed to reduce the administrative burden and reduce costs associated with high volume grant making. Applications are received electronically and a thorough review of our grant making processes in 2010 has resulted in further streamlining of our systems. For example, putting an electronic Expression of Interest form at the start of our process which needs to be completed before we send out an application form has reduced the number of applications not being returned or being ineligible by 40%. A considerable saving of time and cost.

### **Expert and local decision-making**

It is proposed that our local well established grants panels, working to specific terms of reference, review applications, grant assessments and award grants. The Foundation provides the necessary panel recruitment, training and administration. The Foundation’s role is to ensure that members are trained and empowered to make grant decisions. Our network of grant panel volunteers, provide expertise and

local intelligence allowing the Foundation to understand the priorities for funding in their geographic area. This network is made up of local professionals and voluntary sector workers. The Council would be able to nominate additional members for the panels to enhance this further and take an active role in the decision making process. In keeping with Charity Commission requirements grant decisions are presented to the Foundation's board for ratification.

### **Collective giving**

The proposal incorporates the income on these funds with existing funding streams managed by the Foundation. This means the Council is operating collectively with other donors in Wiltshire to meet local needs. This may mean that the Council will be able to joint fund projects with other donors, or provide top up funding where small amounts are required in addition to or instead of being the sole funder.

By being part of a community of Donors, the Council will be able to meet with other Donors as part of our Funding Forum and understand what their funding priorities are. This will help us both focus on where we are needed rather than duplicating funding.

The Foundation sees this as a true partnership between all the parties exhibiting a joined up approach to the delivery of grant funding. The Foundation works tirelessly to widen this partnership, source new income and deliver growth to the endowment and distribution elements of the funds through the work of its Development Committee.

### **Professional Investment Management**

Management of your funds to maximise income is a key requirement for any donor when working with the Foundation. We use investment managers UBS Wealth Management to deliver our returns on investment. Their performance is monitored quarterly by an Investment Committee and managed on a day to day basis by the Finance Manager and CEO of the Foundation. The Chair of our Investment Committee is John Rendell, who has been performing this function for 11 years, he was the Head of Ernst and Young in Swindon. He is supported by David Holder, an accountant from Monahans and Andrew Kerr, CEO of Wiltshire Council.

Our endowment is valued at £8m for which we currently pay 0.5% for UBS Investment Management Services. Your funds will be invested with our current endowment and benefit from the same terms.

Our Investment Policy and report on Investment Performance is enclosed in the Appendices.

### **Publicity support**

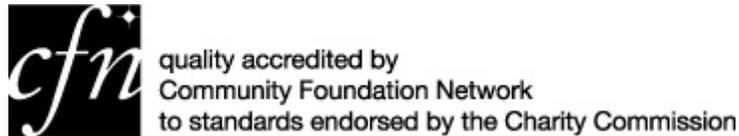
Through our marketing and communications activity we will maximise the PR potential of the new funds by actively promoting both the benefits passing to local groups and the Council's commitment to the development of the county's young people through our Grants to Individuals. This will demonstrate your commitment to social responsibility and the Big Society without placing an additional burden on your internal communication team. We will of course follow any corporate guidelines necessary and would be delighted to attend any planning meetings with your communications team to maximise publicity. Our assuming this function on behalf of the council will increase the capacity within your existing staffing and provide additional resource for the council, ensuring your work with us is fully recognised and well documented.

We would suggest that we hold a formal fund launch providing positive news about new money to support scholarships and groups – good news in the doom and gloom about cutbacks!

This function is used extensively by our other corporate donors. We provide copy for websites, media coverage and bespoke printed materials to support new grants programmes. We have an excellent relationship with the BBC, Radio and Local Television News, other local radio stations, the local papers and county magazines.

# Appendix 3 - Quality and Administration

## Quality Accreditation



The Foundation is quality accredited through our national body the Community Foundation Network. We have held the Quality Accreditation Standard set by the Community Foundation Network (CFN) since 2006. In 2009 the Foundation underwent CFN's Re-accreditation process as one of two pilot Foundations to go through a revised and more comprehensive standard and was awarded accreditation in April 2010.

Quality Accreditation is the standard set by CFN to ensure Community Foundations are healthy, strong and sustainable. The standard is aimed at making it easier for those Community Foundations that have attained the accreditation to bid for and deliver national contracts and partnerships.

The CFN Quality Accreditation Standard has received the endorsement of the Charity Commission ensuring that those Community Foundations who achieve the standards will be effective in the delivering of a quality service to their groups, donors and stakeholders.

## Administration

We have a robust system of measures to check the validity of applications and prevent fraud. This is particularly important with our Grants to Individuals. All applications undergo a detailed assessment by a member of the grants team, this always includes a home visit to individuals applying for a grant and to most groups, especially if the application is from a new group or the project needing funding is out of the ordinary for the applicant. We also use our formal and informal networks of contact to provide information and document our findings on our central database for future reference. Should a group/individual give any cause for concern, they are flagged on our database and may be refused funding in future.

At the end of a grant, applicants are required to submit reports and are often visited for monitoring purposes. The information gathered is used to inform members of grants panels and the Board of Trustees and to provide reports to donors. All applicants are required to submit interim and end of project monitoring as a standard part of the terms and conditions which they agree to. Failure to comply with these conditions may preclude future applications. Grants made are annually analysed against the Foundations stated priorities and other themes to ensure equity and fairness. We also comply with Equal Opportunities and provide additional support for those needing extra help to apply for funding.

### **Monitoring and evaluation**

All information gathered through these robust processes would be incorporated into a detailed report to the Council on the continued impact of the funds. The frequency of this reporting will be annually unless the Council requires more frequent reporting. The report provided can be tailored to meet your own reporting requirements and branding guidelines. The overall activity will be summarised in the Foundation's annual review and reported in our report and accounts.

# Appendix 4 - Investment Policy

## **Introduction**

This paper sets out the current investment policy of the Community Foundation for Wiltshire and Swindon in accordance with good practice recommended by the Charity Commission. The investment policy is reviewed annually by the Investment Committee.

## **The Needs of the Charity and its Beneficiaries**

Central to Community Foundation's mission is the development of endowment funds, providing sustainable support for local communities in the long term whilst tackling need and deprivation through appropriate, targeted grant aid. The Foundation aims to achieve a balance between meeting current needs and developing the endowment to meet the needs of future generations.

The Foundation aims to make grants from unrestricted funds in any year up to the level of income available for expenditure. For staffing and support costs, the aim will be to meet these in each year from unrestricted donations, earned income, current account interest and income from endowment and keep reserves to cover three months' staffing and support costs.

## **Powers of Investment**

Under the Foundation's Deed of Trust, the Trustees have wide powers to apply or invest The Community Foundation's monies as they shall in their absolute discretion think fit.

## **Investment objective**

The Community Foundation's objective is to sustain investment fund growth at a level equal to or above inflation and generating a spendable annual return of at least 5%. The income for distribution is determined quarterly on the basis of the value of the dividends and interest received.

## **Investment Approach / Strategic Asset Allocation**

The endowment fund is invested in Common Investment Funds, equities, and cash deposits. The asset allocation for the fund is determined by the Investment

Committee and is reviewed quarterly. Presently we do not invest in Government or Corporate Bonds or directly in commercial property.

### **Investment criteria**

We do not impose any restrictions, ethical or otherwise, on the choice of investments, either directly ourselves or on our Investment Managers.

### **Investment Managers**

The Trustees appointed, with effect from June 2009, UBS as investment managers, who are regulated by the Financial Services Authority, to manage part of the investment portfolio. UBS have delegated discretionary powers of investment, as detailed in their investment management agreement with us.

### **Investment performance**

Investment performance is reviewed quarterly by the Investment Committee.

Approved by the Board of Trustees: September 2010

## Appendix 5 - Fund Performance

The Foundation uses well established fund managers to ensure safe, ethical investment while achieving good levels of growth that will sustain effective grant making programmes. At present our endowment investments are diversified across a number of investment vehicles. In 2009 UBS were selected as our Fund Manager and we have been moving the management of our investments across to them on a gradual basis as and when it is most beneficial to do so.

The Foundation's Board of Trustees comprises members of the business and finance community and meets regularly to assess the progress of investments and to ensure that the Foundation is receiving best value for money to enable the sustainable generation of interest for grant making purposes. Names of board members are contained in Appendix 6.

The table below gives the Foundations net investment performance over the past five years i.e. after Investment Fess have been deducted at source.

Year	Endowment Value £	Net Investment Return £	Net Investment Return %
01/04/06	3,583,529		
01/04/07	4,554,229	155,283	4.33
01/04/08	6,862,222	220,762	4.85
01/04/09	5,749,670	270,112	3.94
01/04/10	7,301,098	168,278	2.93
31/12/10	7,675,299	253,083*	3.47*

(\*Forecast)

Fund performance will be evaluated quarterly and a statement of account produced annually in accordance with Inland Revenue and Charity Commission criteria. This will also be published in the Foundation's annual report and accounts.

# Appendix 6 - Patrons & Board of Trustees

## **Patrons**

Mr John Bush OBE – Lord Lieutenant of Wiltshire

The Right Reverend Dr Lee Rayfield – Bishop of Swindon

The Right Reverend Dr David Stancliffe – Bishop of Salisbury

Baroness Warnock DBE

## **Trustees**

Mr Richard Handover CBE (Chairman)

Mrs Denise Bentley

Mr Christopher Bromfield

Mrs Clare Evans MBE

Mr David Holder (Treasurer)

Mr Andrew Kerr

Mr Angus Macpherson

Dame Elizabeth Neville

Mr Tim Odoire

Mrs Alison Radevsky

Mr John Rendell

Dr Fiona Richards

Mr Ram Thiagarajah

Mrs Sarah Troughton DL

Miss Elizabeth Webbe (Vice-Chair)

Mr John Woodget

Mr Simon Wright

# Appendix 7 - Donors with funds managed by The Community Foundation

## Endowed Funds

### Named Funds (require a minimum pledge of £20,000)

A.W. Gale Fund	Mrs L.E. Sutton Fund
Abbots Fund	Nationwide Building Society Fund
Avon Rubber Fund	Newbigging Fund
Barclays Bank Fund	Paul Osborne Fund
Bluemay Fund	“Paws On” Fund
Boris Karloff Fund	Robert & Julia Hiscox Fund
Clark Holt Fund	Rotary Club Of Swindon North
Cleland Family Fund	S.W. Farmer Trust Fund
Dolby Laboratories Fund	Sir Charles and Lady Nunneley Fund
Edwards Ford Fund	Tessa and John Manser Fund
Enterprise Inns Fund	The APT Electrics Fund
European Metal Recycling Fund	The Castrol Fund
Friends of The Community Foundation	The Catalent UK Fund
Friends Provident Fund	The Fiege Fund
Fuelforce Ltd Fund	The Gazette & Herald Fund
Giles Family Fund	The Gold Fund for Older People
Handy Fund	The Greenacres Fund
Hannick Fund	The Harrison Fund
Haydon Wick Fund	The James Smith Fund
Heart Fund	The Kestrels Fund
Herbert & Peter Blagrave Fund	The Knorr-Bremse Fund
Herbert & Peter Blagrave Strategic	The QinetiQ Boscombe Down Fund
Impact Fund	The Salisbury Fund
Hescott Fund	The Taurus Fund
High Sheriff's Fund	The Wansbroughs Fund
Honda Logistics Fund	The Wiltshire & Swindon Fund
Honda Of The UK Manufacturing Fund	The Wiltshire Society
HSBC Fund	The Withy King Fund
Ian Mactaggart Fund	The Youth Action Wiltshire Growth Fund
Innogy Fund	Thomas Grace Fund
Intel Corporation (UK) Fund	Tithegrove Fund
Intergraph Fund	Trethowans Fund
Jane Mactaggart Fund	Triumph International Fund
John and Valerie Rendell Fund	Tyco Electronics Fund
JP Morgan Fund	Uniq Fund
Kilcreggan Trust Fund	Wadworth Fund
KPMG Fund	William and Madeline Wilks Fund
Millennium Youth Fund	Wiltshire Education Fund
Motorola Fund	

## **Foundation Funds (require a minimum pledge of £5,000)**

Ainslie Fund  
Airey Fund  
Alastair and Lindsey Muir Fund  
Ancram Fund  
Annabel and Michael Gibb Fund  
Clare Evans Fund  
Fitzwilliam-Lay Fund  
Hopton Sports Fund  
Ian and Daphne Wilson Fund  
James and Lucilla Joll Fund  
Macdonald Family Fund  
Moyra James Fund  
Nicholas and Diana Baring Fund  
Ottons Land Rover Fund  
Sangster Group Fund

Sir Martyn Arbib Fund  
Stanley Security Solutions Fund  
Steve Willcox Fund  
The Best Fund  
The Cairns Fund  
The Central Wiltshire Fund  
The Marsden Fund  
The Matthews Family Fund  
The Peter & Nicky Alberry Fund  
The Peter & Sarah Troughton Fund  
The Reekie Fund  
The Swindon Fund  
The Wilsons Solicitors Fund  
The Wiltshire Times Fund  
Walter and Barbara Marais Fund

### **Legacies**

The David Rogers Fund  
Kitty O'Connor Fund  
Michael Wilson Fund  
Nora Clayton Fund  
Peter Holmes Fund  
The Maples Family Fund  
The Shuker Educational Fund

### **Flow Through Funds**

Big Lottery Fund (Fair Share)  
Cabinet Office - Office of the Third Sector (Grassroots Grants)  
Curry Memorial Fund  
Herbert & Peter Blagrave Small Grants  
J & M Charitable Trust Fund  
Swindon Borough Council Small Grants  
The Joffe Fund  
The Leslie Smith Foundation  
The Rupert Smith Memorial Fund  
Verdon Smith Family Trust

### **Other Supporters**

Core Cost Funders  
Big Lottery (BASIS)  
Fulmer Charitable Trust  
Intel Corporation (UK) Ltd  
Nationwide Building Society  
South West Regional Development Agency  
The Inchcape Foundation  
Underwood Trust  
Wadworth & Co Ltd  
Wiltshire Council

### **2009/10 Event Sponsorship**

David Owen & Co  
Mr Richard Butler  
Mr Richard Ensor  
Mr Tim Ingram-Hill  
SG Hambros Bank Limited  
The Dowager Countess Jellicoe  
The Kilcreggan Trust  
Wansbroughs Solicitors  
Wiltshire Life

### **In-kind support**

APT Electrics  
EMO  
T H White Installation Ltd

## Appendix 8 - Grants made in Wiltshire by the Community Foundation in the last 5 years

<u>Group</u>	<u>Amount Awarded £</u>
1st Amesbury Girls Brigade	400.00
1st Wilton Scout Group	2,000.00
2nd Amesbury Brownies	8,478.00
4th Devizes Guides	1,250.00
4th Salisbury (Harnham) Scouts	5,000.00
Ability Sports Association	4,000.00
Action on Addiction	6,250.00
Aero Badminton Club	2,895.00
AFC Corsham	500.00
AFC Melksham	4,204.00
Age UK Wiltshire	38,590.86
Aldbourne Allotment Association	3,500.00
Aldbourne Youth Council	5,000.00
Alderbury Pre-School	7,000.00
All Cannings Pre-school	3,948.00
Amesbury Baptist Centre	2,000.00
Amesbury Open Award Centre	2,040.00
Andover Community Education Group	3,000.00
Arts Together	10,000.00
Ashton Keynes Badminton Club	359.00
Ask St Nicholas Ltd	5,000.00
Atworth Village Hall & Recreation Ground	987.00
Atworth Youth Club	9,420.00
Aviation For Paraplegics & Tetraplegics	3,000.00
Avon Small Saints Pre School	1,490.00
Aye Foure Scout Explorer Scout unit	194.99
Baby Fun with Yoga and Massage	5,314.00
Bath & District Bereavement Care	2,065.00
Beanacre Cricket Club	5,000.00
Bemerton Scout Group	5,627.00
Benger Bears Pre-School	6,700.00
Bishopdown Farm Community Preschool	2,584.00
Bishops Cannings Pre-School	3,467.00
Bishops Cannings Youth Football Club	6,184.00
Bishopstone Village Hall Committee	5,000.00
Bluez & Zuz	2,450.00
Bluez n Zuz Chippenham	500.00
Bluez n Zuz Marlborough	500.00
Bourne Valley Good Neighbour Link Scheme	480.00
Bourne Valley Historical Society	2,000.00
Bourne Valley Youth Project	500.00

Bowerhill Youth Group	6,750.00
Bradford on Avon Arts Festival	500.00
Brinkworth Butterflies Pre-School	6,511.00
Brinkworth Recreational Group	5,400.00
Broughton Gifford Village Hall	5,000.00
Broughton Gifford Youth Club	5,000.00
Burbage & Easton Royal Cricket Club	5,000.00
Calne Area Transport	5,000.00
Calne Community Area Partnership	5,000.00
Calne Community Day Centre	3,034.00
Calne Family Action Group	3,473.00
Calne Football Club	1,000.00
Calne Heritage Centre	5,000.00
Calne Physically Handicapped Club	1,500.00
Calne Police Bluez and Zuz Youth Project	500.00
Calne Twinkles	5,115.00
Calne Youth Trust	500.00
Carers Support North Wilts	5,233.00
Carers Support Salisbury	3,000.00
Castle Gardens Pre-School	1,000.00
Central Methodist Church Luncheon Club	810.00
Charities Information Bureau South & West	3,902.00
Cherhill Playgroup	7,000.00
Cherhill Village Hall	5,000.00
Chinese Community Association of Wilts	11,410.00
Chippenham & District Talking Newspapers	166.00
Chippenham Breast Cancer Support Group	530.00
Chippenham Contact Centre	500.00
Chippenham Hospital Radio	1,503.00
Chippenham Luncheon Club	857.00
Chippenham Rotary St. Nicholas Appeal for a Pool	1,750.00
Chitterne Church Council	1,000.00
Christian Malford & Foxham Luncheon Club	273.00
Circular Arts	22,000.00
Colerne Luncheon Club	782.00
Community First	11,684.00
Community Transport South Wiltshire	9,000.00
Co-operative Futures	10,000.00
Corsham Knitting & Crochet Group	3,855.00
Corsham Police Bluez and Zuz Youth Project	500.00
Corsham Running Club	758.00
Corsham Wind Band Association	6,975.00
Craft Chat and Coffee	100.00
Creating Safer Communities	500.00
CVS North Wiltshire	6,026.00
Dance Aware	4,644.00
Dance South West	1,140.00
Dauntsey Pheonix Community Interest Company	500.00

David Michael Hockney	483.00
Department for Children, Schools and Families	21,115.07
Devizes & District Association for the Disabled	5,447.00
Devizes & District Tuesday Handicapped Club	250.00
Devizes and District U3A	2,500.00
Devizes Budo Club	7,350.00
Devizes Canoe Club	5,000.00
Devizes Carnival Committee	6,500.00
Devizes Christian Fellowship	4,000.00
Devizes Club for the Blind and partially sighted	1,000.00
Devizes Hospital Radio	3,692.00
Dogs for the Disabled	1,800.00
Doorway	4,034.00
Easterton, Market Lavington and Urchfont LINK	500.00
Elizabeth House Social Centre	18,451.00
Erlestoke Social Enterprise Community Interest Co	4,997.00
Evaluation Trust	9,437.00
Foundation Stage - Lyneham Primary School	100.00
Fovant Youth Club	2,300.00
Friendly Tuesday Club	6,755.00
Friends of Holy Trinity School Calne	150.00
Friends of Langley Fitzurse School Association	89.00
Frowds House Scheme (Salisbury)	6,000.00
Goatacre Cricket Club	5,000.00
Great Bedwyn British Legion Club	5,000.00
Great Bedwyn Swings & Slides	7,000.00
Great Bedwyn Youth Group	1,000.00
Greatwood	6,940.00
Happy Caterpillars Pre-School	7,000.00
Harnham Memorial Hall	5,000.00
Heddington Under 5s	7,830.00
Hilperton 60 Plus	500.00
Holt Luncheon Club	933.00
Holt Sport & Recreation Committee	4,800.00
Home-Start Kennet	10,653.00
Hope Counselling	7,500.00
Humpty Dumpty Pre-School	7,000.00
Idmiston Parish Hall	5,000.00
Jubilee Centre	6,672.00
Kaleidoscope	500.00
Kandu Arts Sustainable Development	1,000.00
Kennet Accordion Orchestra	200.00
Kennet Citizens Advice Bureau Ltd	11,908.00
Kennet Friends	11,500.00
Kennet Furniture Re-cycling	5,511.00
Kennet Valley Arts Trust - Riverbank	7,679.00
Kennet Valley Sixty Plus Club	1,000.00
Kennet Valley Village Hall	8,000.00

Kids on a Mission Youth Group	200.00
KSM Music and Movement	168.00
Lambert Lunch Club	500.00
Langford Lakes Watch Group	895.00
Lansdowne Lunch Club	208.00
Lavington Youth Social Sports Group	6,525.00
Leslie Knightsbridge-Knight	125.00
Lifestyles Wessex Ltd	4,500.00
Link 6	1,300.00
Lions Club of Devizes	1,800.00
Little Cuckoos Parent and Toddler Group	4,637.00
Little Fishes	1,455.00
Luckington Pre-School	5,725.00
Lydiard Millicent Luncheon Club	1,026.00
Malmesbury Leisure Project	660.00
Malmesbury Lunch Club	2,871.00
Malmesbury Tuesday Club	75.00
Malmesbury Youth Football Club	4,000.00
Marden House Centre	5,000.00
Market Lavington Old School Day Centre	1,000.00
Marlborough Area Development Trust	6,188.00
Melksham 1st	15,101.00
Melksham PHAB Club	1,328.00
Melksham Town Cricket Club	3,000.00
Melksham Volley Ball Club	2,340.00
Mid West Region Riding for the Disabled	4,000.00
Minety Lawn Tennis Club Junior Section	500.00
Minety Pre School	5,000.00
Moonbeam Pre School	3,020.00
Morning Star Salisbury	6,000.00
Netheravon Day Centre	500.00
Newton Toney PCC	2,418.00
North Bradley Cricket Club	4,748.00
North Bradley Youth Club	500.00
North Wilts CAB	2,000.00
North Wilts Holiday Club	8,500.00
Nursted Centre	4,520.00
Old Tyme & Mod Sequence Dance Club	917.00
Olive Branch Counselling	4,866.50
Open Blue Trust	1,805.00
Parochial Church Council of Berwick St John	5,000.00
Pepperbox Pre School	6,500.00
Pewsey Vale Rugby Football Club	5,000.00
Phoenix Brass Training Band	500.00
Pockeridge & Potley Community Association	6,891.00
Positive Images	14,620.00
Potterne Village Hall	5,000.00
Pound Arts Trust Ltd	2,995.00

Radio Bemerton	7,000.00
Rainbow Day Centre	877.00
Ramsbury Luncheon Club	1,138.00
Reach Out (Wiltshire)	11,847.00
Redlynch Village Hall Committee	7,784.00
Refurbiz	4,144.00
Richmond Fellowship Employment & Training	9,694.00
RISE Trust	1,595.00
Rosemary Goddard Day Centre	3,000.00
Rowde Community Shop Steering Group	2,000.00
Rural Needs Initiative	5,000.00
Salisbury & District Bangladesh Sports and Social	4,590.00
Salisbury and South Wiltshire Scouts	3,000.00
Salisbury Art Trail	2,500.00
Salisbury Child Contact Centre	2,536.00
Salisbury Studio Theatre	2,000.00
Sarum Counselling	6,100.00
Scuba in Schools Project	6,975.00
Seagry Pre-School	4,610.00
Shaw Village Hall and Playing Fields	1,500.00
Sherston Busy Hands Pre School	2,771.00
Sherston Whitewall Explorers	2,000.00
SHINE Community Project	4,680.00
Social Outreach Club	5,180.00
Soundwell Music Therapy Trust	8,000.00
South Marston Youth Club	5,280.00
South Wilts Mencap	2,040.00
Spinal Injuries Association	4,375.00
Splash Wiltshire	29,057.00
Springboard Opportunity Group	4,467.00
St Barnabas Pre-school	200.00
St Johns Toddler Group	2,616.00
St Michaels Tuesday Club	1,880.00
St Osmunds Pre-School	6,509.00
Stanton St Bernard Village Hall	3,500.00
Summer Fun In Calne	5,951.32
Sunflowers Pre School	176.00
Swallowcliffe Wednesday Luncheon Club	282.00
SWAN Advocacy Network	5,750.00
The Bridge Youth Project Trust	14,500.00
The Combine Bus	3,000.00
The Duke of Edinburgh's Award Local Panel	3,000.00
The Durrington Walls Wind Band	6,950.00
The Forum Stroke Club	500.00
The Friends of Fives Court	4,956.00
The Friends of Seagry School	7,085.00
The Friendship Club	550.00
The Green Room	612.00

The Lavington Tract & Field Coaching Trust Ltd	3,073.00
The Lydeaway Allotment Association	500.00
The Monday Club	4,000.00
The Music Club, Berwick St John	500.00
The Princes Trust	264.00
The Ridge Luncheon Club	453.00
The Riverside Club	3,381.76
The Seend Trust & Community Centre	2,000.00
The Tommy Crocker Memorial Playing Field	5,000.00
Thomas Maddison	479.00
Thursday Senior Section	120.00
Till Valley Day Centre	100.00
Tisbury & District Community Minibus Ltd (TISBUS)	2,435.00
Treetops PreSchool	6,448.00
Trowbridge Rangers Football Club	1,508.00
Trussell Trust	13,567.00
Upper Kennet Churches	500.00
Urchfont Village Hall Management Committee	2,500.00
Voluntary Action Kennet	12,000.00
We Love Marlborough	5,000.00
Wessex Community Action	13,279.00
Wessex Stoma Support Group	2,481.00
West Lavington Youth Club	2,500.00
West Wiltshire Interfaith Group	7,470.00
White Horse Cricket Club	1,500.00
Wilcot Cricket Club	5,500.00
Wiltshire & Swindon Fire Authority	3,525.00
Wiltshire and Swindon Crimebeat	4,067.00
Wiltshire Children's Breakaway	5,000.00
Wiltshire College Salisbury	500.00
Wiltshire Guild of Spinners, Weavers & Dyers	5,000.00
Wiltshire Heritage Museum	5,000.00
Wiltshire Music Centre	9,009.00
Wiltshire North Girl Guiding	5,402.00
Wiltshire North Guide Association	3,000.00
Wiltshire People First	2,500.00
Wiltshire Police Authority	2,000.00
Wiltshire School of Gymnastics	7,000.00
Wiltshire Scrapstore and Resource Centre	17,269.00
Wiltshire Search and Rescue (WILSAR)	7,117.00
Wiltshire Village Hall Association	2,728.00
Woodleys Out of School Club	7,000.00
Worton Youth Club	400.00
Youth Action Wiltshire	3,995.00
<b>Total Grants to Groups</b>	<b>1,189,411.50</b>
<b>Total Grants to Individuals (Confidential)</b>	<b>113,170.22</b>
<b>Total Grants in Wiltshire</b>	<b>1,302,581.72</b>